Canadian College of Business, Science & Technology

Final Transcript

Name: Ripandeep Riar	Date: July 12, 2019
Program Name: Administrative Assistant	Student ID: BD903201901

COURSE NAME	MAX MARKS	PASSING MARKS	MARKS OBTAINED	FINAL GRADE %	GRADE
Keyboarding	100	65	69.1	69	Grade C
Microsoft Windows	100	65	68.05	68	Grade C
Word Level 1 and Level 2	100	65	67.5	68	Grade C
Excel Level 1 and Level 2	100	65	67.1	67	Grade C
Outlook	100	65	68.25	68	Grade C
PowerPoint	100	65	77.95	78	Grade B
Access	100	65	69.3	69	Grade C
Overview of Business Accounting	100	65	0	0	GRADE F
Communication and Task Management	100	65	0	0	GRADE F
Office Procedures	100	65	0	0	GRADE F
Introduction to Human Resources Management	100	65	0	0	GRADE F
Organizing Meetings and Events	100	65	0	0	GRADE F
Customer Service	100	65	0	0	GRADE F
Interpersonal Skills	100	65	0	0	GRADE F

Program Start Date	*Present*	*Total*		*Final Grade Average*	**GRADE F**
March 25, 2019	*70*	*130*		*CREDENTIAL AWARDED*	*~ FAILED ~*

GRADE EXPLANATION
Honours: 90% To 100
Grade A: 81% To 89
Grade B: 70% To 80%
Grade C: 65% To 69%
F: Less than 65% - A Failed Mark IN ANY ONE MODULE WILL RESULT AN F IN FINAL AVERAGE GRADE

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VERIFIED BY   **CONTROLLER OF EXAMINATION**

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